

PADBURY PARISH COUNCIL
Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion
on Tuesday 9th February 2016 at 7.30 p.m.

Present: Cllr. K. Roberts, Chairman
 Cllr. S. Dickens, Vice- Chairman
 Cllr. M. Bailey
 Cllr. F. Morris
 Cllr. V. Murray
 Cllr. M. Williamson

Also present: Deborah O'Brien, Parish Clerk; District Cllr. Llew Monger; County Cllr J. Chilver; Mr. Michael Long – co-option candidate

90.0 Apologies - Members noted apologies from District Cllr Renshell.

91.0 Casual Vacancy

Members noted that following a formal notification of a Casual Vacancy (S87 (2) LGA 1972) no request for a by-election has been received by the Elections Officer at AVDC. Consequently, the Parish Council may appoint a councillor by co-option. **RESOLVED to** co-opt Mr Michael G Long as Councillor. Cllr Long signed his declaration of Acceptance of Office and joined the Councillors at the meeting table.

92.0 Declarations of Interest – members noted that Cllr Morris declared a Pecuniary Interest in development relating to the Call for Sites, and Cllr Murray declared a Pecuniary Interest in West Bourn.

93.0 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Tuesday 12th January 2016 PPC/07/1516

94.0 Sports Field, Play Area & Woodland

- 94.1 Members noted that Chiltern Construction will attend Thursday 11th February to repair the damaged bollard. Cllr Morris will meet the contractor.
- 94.2 Members noted that the Tennis Club & Youth Club have paid their dues in full and that the Football Club has paid Nov – Jan plus electricity - £258.33.
- 94.3 Members noted that the Clerk had reminded the FC of the PC's offer regarding the changing room key arrangements but this has not been taken up.
- 94.4 Members noted that the Football Club and Groundsman, Mr Paxton have commented on the wet condition of part of the pitch. Cllrs Dickens & Morris are to investigate and report.
- 95.5 Members noted that Moretonville F.C. still owes £100.00 for unauthorised usage of the facilities. The Clerk has been informed that a cheque is 'in the post' for £50 from one group of players and Moretonville's Treasurer is pursuing the balance.
- 95.6 **RESOLVED to** approve £42.99 for a CCTV monitor and a further £29.96 for the shelving/brackets.
- 95.7 Queen's Birthday Celebrations: **RESOLVED to** proceed with a Beacon Lighting on 21st April on the open land above the Millennium Wood. Cllr Roberts will perform a risk assessment and provide First Aid coverage. Cllr Dickens will co-ordinate the bonfire arrangements. Clerk to liaise with our insurers and the Fire Brigade.
- Members also noted a proposal from Mrs Gibbs for an open-air party to be held at Springfields. **FURTHER RESOLVED that** a party may be held at Springfields on 12th June. Full details of plans and events to be supplied to the Parish Council for further consideration.

95.8 Members **RESOLVED to** accept Lynch Garden Services quote of £40 per cut for the Play Area on Main Street in 2016. £10 million liability insurance certificate has been supplied.

96.0 Planning

96.1 Planning Applications received from AVDC:

- 16/00128/APP The Glade, Lower Way - Erection of Sgl Storey detached annexe – **RESOLVED to** oppose the application as it affects the setting of a listed building, is over-development of a residential plot and the Design & Access statement makes factually incorrect references to former cottages which were in fact located at an adjoining property.

96.2 Planning Decisions made by AVDC – members noted:

- 15/03649/APP Abbots Cottage, Main St – Erection of garden shed & bicycle store – Approved by AVDC

96.3 Other Planning issues – members noted:

- 15/01428/AOP – Land adj to West Bourn – the appeal has been refused by the Planning Inspector following a site visit.
- 15/01268/AOP – land to the South of Dunstall Lodge – this has gone to appeal. The Parish Council submitted additional comments on 13th January 2016.
- 15/03744/AOP – Land adj to Winslow Rd – archaeological works are underway.
- Padbury Neighbourhood Plan progress – Cllr Roberts is endeavouring to form a committee.
- **RESOLVED to** formally write to AVDC Planning to lend support to Mr van de Poll's correspondence on 'Alternative Counsel's Opinion' regarding Neighbourhood Plans.
- New Houses at Springfields – Jarvis Contracting will take possession of the site at the end of February.
- AVDC has formally announced a restructuring of its Planning Management teams.

Cllr Monger left the meeting.

97.0 Finance

97.1 **RESOLVED to note** that the balances for the Bank accounts are as follows:

Santander Springfield Sport Legacy a/c	£ 7357.24 (as at 31 st January 2016)
Barclays Community Current a/c xxx959	£ 4564.04 (as at 31 st January 2016)
Barclays Reserve savings a/c xxx909	£ 11007.69 (as at 31 st January 2016)
Barclays Play Area a/c xxx970	£ 2256.03 (as at 31 st January 2016)
Barclays Millennium Wood a/c xxx198	£ 3000.00 (as at 31 st January 2016)

97.2 **RESOLVED to** make the following payments:

Paid between meetings:

Npower - £190.69 (£158.91 + £31.78 VAT) – Nov MPAN 1 - Direct Debit

Npower - £7.07 (£5.89 + £1.18 VAT) – Nov MPAN 2 - Direct Debit

To be paid at meeting:

D. O'Brien - £260.61 (Feb salary £238.44 less £14.20 PAYE; Training £16.04; Printer Ink £17.97; Postage £2.36) – cheque 101738

HMRC - £8.40 – balance of PAYE owed – cheque 101739

M. Bailey - £72.95 – CCTV monitor & shelf – cheque 101740

M. Jackson - £180.00 – Gate locking Jul-Dec 2015 – cheque 101741

Phillips Print - £237.73 – January Pump – cheque 101742

E-on - £165.30 – (££137.75 + £27.55 VAT) - Dec qtr maintenance – cheque 101743

Anglian Water - £107.81 – water supply to the Pavilion – Direct Debit

Npower - £197.08 (£164.23 + £32.85 VAT) – Dec MPAN 1 - Direct Debit

Npower - £7.30 (£6.08 + £1.22 VAT) – Dec MPAN 2 - Direct Debit

Npower - £426.23 (£355.19 + £71.04 VAT) – Pavilion electricity – Direct Debit

97.3 **RESOLVED to note** the following income:

Interest - £3.12 Santander a/c; Millennium Wood Account - £100.00; Padbury Youth Club - £150.00; Padbury FC (Nov – Feb) £258.33

97.4 **Income and Expenditure reports**

RESOLVED to accept the income and expenditure reports of 31/01/16 and bank reconciliations as submitted.

97.5 **Bank Mandates**

Members noted that the addition of Cllr Roberts to the Santander mandate has completed.

97.6 **2016/2017 Budget & Precept**

Members noted that the Precept request has been made and a final copy of the budget made available. Cllr Williamson is to prepare an explanation for inclusion in the Padbury Pump.

97.7 **Annual Audit and Governance Documents**

- **RESOLVED to** re-appoint A.T.A. Lambourne as Internal Auditor for 2015/16 at a cost of £12.80/hr plus £0.45/mile travel expenses.
- **RESOLVED to** re-adopt July 2013 Code of Conduct; July 2013 Equality Policy. **FURTHER RESOLVED to** adopt updated 2016 Standing Orders; Financial Regulations and Risk Assessment.

98.0 **Other Parish Council Business**

- Members considered the Devolved Services agreement with Bucks CC. **RESOLVED to** accept and sign the agreement for 3 years at an annual payment to Padbury PC of £1697.43.
- Members considered the contract between Padbury PC and Lynch Garden Services for delivery of Devolved Services. A certificate of £10 million Liability Insurance has been provided. A weed spraying certificate is awaited. **RESOLVED to** sign the contract and submit to Lynch Garden Services for counter-signature. Copies of maps, schedule of work and quotation are included.
- Play Around the Parishes – Members noted that this has been booked for 10th August at a cost of £335.00 for a 3 hour session.
- Broken light opposite garden of 67 Springfields – members noted that E-on is preparing a quotation for its replacement. Members also noted that the light outside Sunny Hill Farm is still permanently lit – Clerk to report again.
- Members considered individually adopting responsibility for oversight of certain matters such as routine planning; devolved services; playing fields/pavilion etc. The following were agreed:
 - Cllr Murray – School & Pre-school
 - Cllr Williamson – wider devolution issues
 - Cllr Long – Minor Planning issues
 Further consideration is to be given to overseeing the Sportsfield/Pavillion .
- **RESOLVED to** approve expenditure of £16.04 for the Clerk to attend training in the new Transparency Code and legal requirements on 24th February.
- **RESOLVED to** increase the cost of advertising in the Padbury Pump from £39/year to £41/year. **FURTHER RESOLVED to** change the distribution dates from odd months to even.

99.1 **Aylesbury Vale District Council (AVDC) – nothing to report**

99.2 **Buckinghamshire County Council – nothing to report**

100.0 **Correspondence** – members noted circulated in between meetings via e-mail:

- SLCC/BACL Training Events
- Thank you from AVALC & Annual Report
- BCC - News Report, Council Tax rise
- Eventbrite Link to Register for Supported Transport Workshop Buckingham 26/1/16
- BCC Have your say on Buckinghamshire's transport plan for the future

- BCC Agreement for Devolution for Padbury
- WREN's Community Fund open for applications (closes 8/6)
- AVDC Chairman's fundraising event
- CIB Are you affected by proposed Bucks County Council Budget cuts?
- BCC Collective Switching Campaign - Jan/Feb 2016 due 01/02 rec'd 20/1
- AVDC News for the Parishes - 1/16
- Changes to Development Management in Planning Services
- Proposed Temporary Road Closures - Various Roads in Various Parishes in the Aylesbury Vale Area (Micro Surfacing Works) (March and April 2016)
- Parish Liaison Meeting - Wednesday 27 January
- BCC News: HS2 concedes more mitigation measures to Buckinghamshire
- MyBucks e-newsletter February 2016
- AVDC Update - Changes to Bin Collection Days
- BCC Bus Passes renewals
- Smaller Authorities Audit Appointments
- **New Homes Bonus Consultation – comments by 10/3 – Cllrs to address this at the next meeting**
- TfB Parish Bulletin | January – Snow Code
- Governance Documents for February 9th meeting
- Buckingham LAF - future meeting dates 3/3; 14/6; 18/10 **Cllr Murray to attend 3/3/ meeting**
- T2 Devolution - final deadline for agreements 3/3.
- Closing Date for Applications for New Homes Bonus Funding 29/7 – **Cllrs to address this at the next meeting**

101.0 Highways & other

- Cllr Roberts gave a brief summary about the Supported Transport Workshop held on 26/1.

102.0 Date of next meetings – Padbury Parish Council

RESOLVED to note that the next meeting dates are:

- 8th March 2016
- 19th April 2016 CHANGE OF DATE, to include the Annual Parish Meeting starting at 7 p.m.
- 10th May 2016

Meeting closed at 9:15 p.m.

Signed Date
Chairman